

STATUS OF FUNDS TIME FRAME

Date	Activity
Daily and summarized around the 6 th of each month	Field financial personnel may download accounting data through BRIO and FFIS.
By around the 10 th of each month	Field financial personnel submit regional obligations and projections by accounting code and line item to their respective headquarters financial management staff.
Around the 15 th of each month	PPD and FMD analysts meet with the financial staffs for their assigned unit to discuss obligations and projections and to develop special analyses for presentation to the APHIS Budget Officer, PPD-BPAS.
Around the 20 th of the month	FMD analysts present status of funds briefings for their assigned unit to the APHIS Budget Officer, PPD-BPAS.
Around the first week of the following month	The APHIS Budget Officer, PPD-BPAS presents the status of funds briefing to the APHIS Administrator.

**SUPPORT UNITS TIME FRAME FOR
STATUS OF FUNDS**

Date	Activity
Daily and summarized around the 6 th of each month	Support gatherers may download accounting data through BRIO and FFIS.
Around the 15 th of each month	The reconciliation analysts will keep track of gatherers' progress and begin analyzing reports for financial manager briefing.
Around the 20 th of each month	The units' status of funds report is due to the FMD-BEST team.